



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
NAS PENSACOLA
190 RADFORD BLVD
PENSACOLA, FLORIDA 32508-5217

IN REPLY REFER TO

NASPNCLAINST 5560.12C
Code 15000

MAR 16 2000

NASPNCLA INSTRUCTION 5560.12C

Subj: STATION PARKING POLICY, CONTROL, AND ENFORCEMENT

Ref: (a) OPNAVINST 11200.5C
(b) NASPNCLAINST 5560.5S
(c) OPNAVINST 5530.14C

1. Purpose. To implement general guidelines and policies for a uniform motor vehicle parking plan aboard NAS Pensacola per references (a), (b), and (c).

2. Cancellation. NASPNCLAINST 5560.12B

3. Background. Historically, close and adequate parking at assigned work sites is severely limited in many areas of NAS Pensacola. This parking situation has significantly contributed to illegal parking, congestion, impeded traffic flow, and unnecessary fire and safety violations. Reserved parking for individual employees of some activities in lieu of required visitor, government, handicap, and car pool reserved parking has exacerbated this situation. Existing visitor and customer parking cannot be abused by station employees within their immediate work areas.

4. Policy. As a basic principle, maximum, efficient use of existing on- and off-street parking spaces should be stressed on a nonreserved, first-come-first-served basis. Reserved parking spaces will be prioritized as follows:

a. Government Motor Vehicles used in direct support of activity or departmental missions.

b. Government Motor Vehicles used in general support missions (e.g., couriers, postal, cargo delivery).

c. Privately owned vehicles of disabled and handicapped personnel.

d. Privately owned vehicles of patrons and visitors.

e. Privately owned vehicles of assigned personnel and employees not otherwise accommodated, with preference given to CO/XO, Command Master Chief, Military/Civilian of the Quarter/Year, and car pools (three or more employees per vehicle).

f. Rank or grade may influence qualification for parking by relative weight but should not be an absolute criterion for determining eligibility. Tenant commands may issue individual activity parking decals to assist in control and enforcement of their assigned spaces. Reference (b) provides additional information germane to parking while on board this station.

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5. Scope. The provisions of this instruction are applicable to all persons who own or operate private, commercial, or government motor vehicles aboard NAS Pensacola.

6. Responsibilities

a. The Naval Air Station Pensacola Security Officer is charged with coordination and management of the station parking program, including:

- (1) Development and issuance of station parking regulations.
- (2) Planning and placement of parking control devices.
- (3) Administration of parking violations and driving records.
- (4) Designation of spaces and reserved parking facilities.
- (5) Motor vehicle parking enforcement.
- (6) Coordinating and maintaining liaison with Station Safety Officer, Fire Chief, and Facilities Management Officer in matters pertaining to motor vehicle parking safety, placement, and markings.
- (7) Administratively assessing points and/or suspending or revoking driving privileges at Naval Air Station Pensacola (all operators).

b. The Station Safety Officer will support and participate in activities concerned with planning and placement of station parking areas or spaces with respect to personnel or vehicle safety.

c. The Station Fire Chief will ensure parking areas or spaces do not violate any existing fire codes or regulations.

d. The Facilities Management Officer will support and participate in the preparation of all parking related markings. Parking spaces may be marked on tire stops/curbs, and will be painted DARK BLUE with WHITE lettering.

7. Action

a. Under no circumstances will any office, department, tenant command, or activity alter existing parking allocations without prior approval of the Security Officer.

b. All military personnel, civilian employees, contractors, and dependents who are privileged to drive on this station will park only in approved parking spaces.

c. Department Heads and Special Assistants are directed to provide information to their personnel concerning the applicable provisions of this instruction.

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8. Other Commands. Tenant commands shall comply with this instruction and inform their personnel of provisions applicable to them. Tenant commands will appoint a parking coordinator and submit name in writing to the Security Officer. Activity coordinators may issue parking tickets only to violators who park in their individually assigned spaces.


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